

दक्षिणरेलवे Southern Railway

सं No: U/P.333/Election/CP/LA

मंडलकार्मिकालय/ Divisional Office,  
कार्मिकशाखा/ Personnel Branch,  
मदुरै/ Madurai-625016,  
दि. /Dated: As Signed.

**All Branch Officers/MDU Division**

Sub: Elections – General Elections to Tamilnadu Legislative Assembly, 2026–  
Selection and appointment of Polling Personnel – creation of database –  
Appointment of Micro Observers – Election Commission's Instructions – Reg.

Ref: District Collector & DEO Madurai Roc.No.D1/34049/2025 dt:23.10.2025.

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With reference to the DEO/DC/MDU letter cited, to create database for the appointment of Micro Observer for the ensuing General Elections to TamilNadu Legislative Assembly, 2026.

In this connection, it is requested to give a suitable instructions to all your Ministerial employees to furnish the details in the prescribed format (copy enclosed) and submit in one bunch to this office on or before 28.11.2025.

Encl: As above

 Digitally signed by JESURAJAN  
JESURAJAN S Date: 2025.11.14 04:59:04  
-08'00'

(S. JESURAJAN)  
सहायककार्मिक अधिकारी/ एसईएम  
Assistant Personnel Officer/SEM  
/मंडल कार्मिक अधिकारी/मदुर  
/Divisional Personnel Officer/MDU

प्रतिलिपि / Copy to: PS to DRM/MDU : For kind information of DRM.  
PS to ADRM/MDU: For kind information of ADRM.  
All Ch.OS/MDU Division:- For kind information and NA please.

DPO

## General Elections to Tamil Nadu Legislative Assembly, 2026

From  
Thiru.K.J.Praveen Kumar, I.A.S.,  
District Elections Officer &  
District Collector,  
Madurai.

To

- 1) The Commissioner of Income Tax,  
VP Rathinasamy Nadar Road,  
Bibikulam, Madurai.
- 2) The Commissioner,  
Employees Provident Fund,  
Opp. to Lady Doak College,  
Narimedu, Madurai 625002
- 3) The Commissioner of Employees  
State Insurance, K.K. Nagar,  
Madurai.
- 4) The Commissioner,  
Life Insurance Corporation of India,  
Palam Station Road, Sellur  
Madurai-625002
- 5) Divisional Railway Manager,  
Southern Railway,  
Mahaboopalayam, Madurai-625016. ✓
- 6) Administrative Officer,  
Central Excise and Customs,  
B.B.Kulam, Madurai- 625002.
- 7) The Lead Bank Manager,  
Canara Bank,  
East Veli Street, Madurai-1.
- 8) United India Insurance Company Ltd.,  
Pandiyan Building,  
Door No-7a, Floor No-3,  
West Veli Street, Madurai, 625001.
- 9) New India Assurance Company Ltd,  
70 Feet Rd, New Ellis Nagar, Ellis Nagar,  
Madurai, 625016
- 10) The Oriental Insurance Company  
Limited.  
78, T.P.K Road,  
Ramalinga Radiance 2nd Floor,.  
Andalpuram, Madurai - 625 003.
- 11) Chief Regional Manager,  
National Insurance Company Ltd,  
Madurai Regional Office,  
Commercial Plot No.3  
Vaigai colony, 80 feet Road,  
Anna nagar, Madurai 20.

Roc.No. D1/34049/2025, Dated: 23.10.2025.



E 61269 (59)  
11.11.25 JK

Sir/ Madam,

**Sub :** Elections - General Elections to Tamil Nadu Legislative Assembly, 2026 - Selection and appointment of Polling Personnel - creation of database - Appointment of Micro Observers - Election Commission's Instructions - Regarding.

**Ref :**

- 1) Govt. Letter No.8830/2025-1/Elec.III, dated: 17.10.2025
- 2) Govt. Letter No.8830/2025-3/Elec.III, dated: 17.10.2025

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The Chief Electoral Officer and Secretary to Government in the letter cited to created database for the appointment of Micro Observer for the ensuing General Elections to Tamil Nadu Legislative Assembly, 2026. The details of staff may kindly be furnished in the annexure format to this office on or before 31.10.2025.

THIS IS MOST URGENT

**Encl: PROFORMA**

/True Copy/

Yours faithfully,  
(Sd.)/- K.J.Praveen Kumar  
District Election Officer &  
District Collector, Madurai.

For District Election Officer &  
District Collector, Madurai.

8  
3/11/25

## ANNEXURE

## GENERAL ELECTIONS TO TAMIL NADU LEGISLATIVE ASSEMBLY, 2026

## Particulars of Departments / Undertakings / Local Bodies / Institutions

1 (a)	Name of Department / Undertaking	
(b)	Code No. of Department \$	
2 (a)	Name of the Office / Institution	
(b)	Office address	
(c)	Office Phone No. with STD code	
(d)	Taluk name	
3	Whether State Government (SG) or Central Government (CG)	
4(a)	Whether Public Sector Undertaking (Y/N)	
(b)	Whether Central or State Government PSU	
5	Whether the local body * (PU/TP /MU/MC)	
6	If Educational Institution, whether (Y/N)	
a)	College	
b)	Higher Secondary / High School	
c)	Elementary / Primary	
d)	Others (Non-Teaching Staff)	
Particulars of Polling Personnel		
7	Name of the Official	
8	(i) Designation	
	(ii) Age	
9	Sex (M / F)	
10	a. IFHRMS No.	
	b. Level of Pay	
	c. Applicable Cell	
11	Current Basic Pay	
12	Residential Details	
i)	Residential address	
ii)	Nearest Police Station to residence	
iii)	Residence Phone No. with STD code	
iv)	Cell Phone No.	
v)	Native Taluk / District	
13	No. & Name of the Assembly Constituency	
i)	of native place	
ii)	of place of residence	
iii)	of office location	
14 (a)	Assembly Constituency in which enrolled as elector	
b)	Part No. in which enrolled	
c)	Sl. No. in which enrolled	
d)	EPIC Number	
15	Whether the official officiated in previous General Elections or Bye-Election (Y/N). If yes furnish details (2021/2024) etc. P.S. No. & A.C. No. etc.,	
16.	Whether the official has previous experience in handling EVMs / VVPATs (Y/N)	
17	Whether the official has been disqualified or punished or reprimanded or transferred out by the Election Commission of India (Y/N)	

\* PU - Panchayat Union / TP - Town Panchayat / MU - Municipality / MC - Corporation  
\$ - Enclosed separately.